



Office of  
Registrarial Services  
Student Financial Services

## Request for Award Verification

*This form is used to request award verification. If you are currently a student, please send your request via your "uoguelph.ca" email account. If you are no longer a University of Guelph student, please complete this form including your signature and fax, mail or scan it to Student Awards. Please allow 5 business days processing time.*

<b>Last Name:</b>		<b>First Name:</b>	
<b>Student I.D.#</b>		<b>D.O.B:(yy/mm/dd)</b>	
<b>Graduating Program:</b> (if applicable)		<b>Graduating Year:</b> (if applicable)	
<b>Start Date of verification of Awards</b>	From:	<b>End date:</b>	To:

Please indicate what awards you would like verified by checking the appropriate box below:

- ☐ I would like to request verification of All awards (includes scholarships, bursaries, travel, etc.) received at the University of Guelph **OR**
- ☐ I would like to request verification of scholarships only (omit need based awards) received at the University of Guelph as indicated above.

**An official letter is required:** Yes ☐ No ☐

**An email with the information is required:** Yes ☐ No ☐

Pick up ☐ or Mail ☐ to address below:

Email address:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_

**X**

Signature (signature is required if request is not received from a University of Guelph email address)

\_\_\_\_\_  
Date

Please fax the completed and signed request form to (519) 823-9421.

The form can also be signed, scanned and emailed to: [awards@uoguelph.ca](mailto:awards@uoguelph.ca)

An unsigned request form will not be processed.

Thank you.