





# HOW TO MAKE YOUR PAYMENT

Paying tuition with PayMyTuition is safe, fast, and convenient. Follow the simple steps below to complete your payment:



#### **ACCESS THE PAYMYTUITION PORTAL**

Log in to your University of Guelph or Guelph-Humber <u>WebAdvisor</u> account and select "Account View". Click on the <u>PayMyTuition</u> link to access the <u>PayMyTuition</u> portal.



#### **SELECT PAYMENT METHOD**

Enter your payment amount and the country from which you are paying. Your amount owing to the University is indicated in your <u>WebAdvisor</u> "Account View". Review the payment options and select your preferred payment method. Payment options include bank transfers, debit/credit cards in your home currency, eWallet payments and other local options.



## **ENTER YOUR DETAILS**

Enter some basic information including your student number. We will include this information with your payment for easy identification of your payment by the University of Guelph team.



## MAKE YOUR PAYMENT

Follow the instructions provided to send your funds to **PayMyTuition** via your selected payment method.



## TRACK & CONFIRM

Track your payment by logging into your **PayMyTuition Dashboard** at any time. Receive SMS texts, email status updates, and confirmations of when your payment has been delivered.



Paymy tuition

U.S. & Canada tall free: 1.855.663.6839

U.S. Local: + 201.209.1939 Canada Local: + 905.305.9053 Email: support@paymytuition.com Web: www.paymytuition.com



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