

Completed appeal forms and any required documentation should be emailed from the applicant's U of G email account to awards@uoguelph.ca.

You will be notified of your appeal decision by email to your @uoguelph.ca email address.

- This form is used to appeal a bursary and/or Work Study decision
- This form is used by Undergraduate or Graduate students who are Canadian citizens or Permanent Residents



Name: _____ Student ID #: _____

Applicant's Marital Status: ☐ Single ☐ Married/Common-law ☐ Sole Support Parent

If you have indicated that you are married/common-law, your partner is:

- ☐ A student at the University of Guelph (Student ID #: _____)
- ☐ A full-time student at another institution
- ☐ Employed: _____
- Partner's monthly income after deductions \$ _____
- ☐ Other _____

If you have children, how many children in each age group will be living with you full time? ____ 0-11 yrs ____ >12 yrs

Summary of Appeal

Please describe your financial circumstances that outlines the reasons for your appeal. Your explanation below will be considered by the review committee. An attached letter is also acceptable.

Committee Use Only:		Awards Office Only
Decision/Comments/Signature:	Work Study: ____ Approve ____ Deny	Bursary: ____ Approve ____ Deny
	Amount:	Amount:
	AIDE:	AIDE:
	Notified:	On SAR:
		Cheque:
Notification:		Notified:

Please complete the budget below for your study period

A. Applicant's Income & Financial Resources for your Study Period (if 1 term, adjust the number of months) **Married students' budget should reflect income and expenses for the family**

Bank balance(s) of all accounts at the beginning of study period before paying tuition/expenses	\$	
Parent(s)/Partner's contribution towards tuition, fees and living expenses etc.	\$	
OSAP or Out of Province Student Loans	\$	
Awards/ Bursaries/ Scholarships	\$	
Part-time earnings (include Work Study/GTA/GRA/GSA)	\$	
Sponsorships funding (include Band funding)	\$	
Registered Education Savings Plan RESP (current study period withdrawal amount)	\$	
Investments, e.g. TFSA, GICs, mutual funds, bonds, etc.,	\$	
Government Income, e.g. CPP, ODSP, EI, OW, Child Tax Benefit, etc.	\$	
Student bank loan/ Personal Line of credit (available balance only)	\$	
All other income not listed above, e.g. Spousal/Child support (specify)	\$	
Total Income/Resources	\$	

B. Applicant's Expenses for the Study Period (if 1 term, adjust the number of months)

Tuition and incidental fees	\$		x 2 semesters	\$	
Books and supplies	\$		x 2 semesters	\$	
Rent / Residence	\$		x 8 months/ 2 semesters	\$	
Utilities (Hydro/Gas)	\$		x 8 months	\$	
Phone / Internet	\$		x 8 months	\$	
Food / Meal plan	\$		x 8 months/ 2 semesters	\$	
Laundry	\$		x 8 months	\$	
Entertainment / Personal costs	\$		x 8 months	\$	
Child care cost for applicants who have at least one child (must attach receipts)	\$			\$	
Other costs not listed above (attach an itemized list of what these costs are and include receipts)	\$			\$	
Total Expenses	\$			\$	

C. Financial Shortfall

Subtract total expenses from total income/resources	Total Financial Need	\$	
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I certify that the information contained in this application is complete and true. I agree to provide Student Financial Services with any documentation necessary to verify the above noted information. I understand that failure to provide such documentation may affect current or future eligibility for the bursary. I further understand that should my eligibility for the bursary be terminated, I may be required to refund any funding I have received from the University under the bursary.

X_____

Signature

Date